

The County of Santa Cruz Integrated Community Health Center Commission

Minute Taker: Mary Olivares

Minutes of the meeting held May 9, 2019

Attendance	
Marco Martinez-Galarce	Member
Dinah Phillips	Member
Len Finocchio	Member
Caitlin Brune	Member
Gustavo Mendoza	Member
Amy Peeler	County of Santa Cruz, Chief of Clinics
Raquel Ramirez Ruiz	County of Santa Cruz, Senior Health Services Manager
Mary Olivares	County of Santa Cruz, Administrative Aide
Meeting Commenced at 11:05 am and Concluded at 11:50 am	
1. Excused/Absent:	
Absent: Excused: Christina Berberich Excused: Rahn Garcia Excused: Pamela Hammond Excused: Julian Wren	
2. Oral Communications:	
Amy welcomed our new Commissioner Caitlin Brune.	
3. April 4, 2019 Meeting Minutes - Action item	
Review of April 4, 2019 Meeting Minutes - Recommended for Approval. One change under Oral communication, second sentence should read "He stated we are not limited to one specific topic". Dinah moved to accept with change, Marco second, and the rest of the members present were in favour.	
4. CEO Evaluation Process	
This item was tabled for next meeting.	
5. Quality Management Committee Update	
Raquel shared the Uniform Data System Clinical Measures – 12 Months ending 12/31/18. She stated these are the results of last year's data. Each year we look at clinical measures and from the data presented we are not far off our goals. There was discussion on the data. It was suggested to add column and show comparison data to state and national averages. Raquel to bring back to next month meeting	
6. HRSA Grants Recommend for Approval	
Raquel gave a brief statement on these grants. Oral Health grant – We are working with Dientes to purchase a mobile RV to go to schools. We will own the mobile RV and Dientes will provide the services. This is a competitive grant. There are 250 nationwide. Integrated Behavioural Health – Raquel stated this is a non-competitive grant to increase staff time and help fund incentives for our MAT patients such as gift cards. Dinah motioned to approve, Gustavo second, all other members in favour.	
7. Financial Update – 2019/2020 Budget Recommended for Approval	
Amy stated our budget presentation will be held on 6/18/19. IBH will now be under the umbrella of clinics. Amy stated that we have 7.85% increase in expenses, and 8.33% increase in revenue we bring in. Marco motioned to approve, Caitlin second, all other members in favour.	
8. CEO update	
Amy announced our new Medical Director Dr. Tyler Evans is scheduled to start on June 10 th . She read his bio to the committee. Amy also stated that HPHP have been at many meetings on how the community can collaborate regarding the homeless camp. Amy welcomed our new Administrative Officer, Michele Garza and gave an update on measles.	
Action items:	
<ol style="list-style-type: none"> 1. Len's report -Kaiser arrival in 3-4 months 2. Review and visit metrics annually, Include IBH in future reviews. 3. Amy to keep updating committee on what we will be receiving for homeless funding 4. Raquel to research Dientes survey company and see how expensive it is and report back to the commission. 5. Julian to add expenditure in the "Impacts" section of the fiscal report. 6. Marco to do some research and report back at next meeting on Ted Talks. 	

7. Amy to send out language from HRSA as to what they require for evaluation.
8. Mary O. to send out organizational chart
9. Christina to start a list of prompts she will send out to commission and bring back to next meeting.
10. Raquel to add column and show comparison data to state and national averages.

Next Meeting: June 6, 2019 11:00 am -1:00 pm
1080 Emeline, Santa Cruz, CA

Minutes approved _____ / / _____
(Signature of Board Chair or Co-Chair) (Date)